

Position Description

Community Liaison

Position Purpose/Overview

The position of Community Liaison is an appointed position. This person becomes a voting member of the OCC board of directors. Acts as the Club point of contact for the community.

Duties and Responsibilities

- Primary duty: Acts as a liaison between the Club and community.
- Attends monthly Board Meetings.
- May appoint Club Members to the Community Liaison Committee to help with organizing events.
- Answers questions from the community regarding types of services the Club may provide.
- Takes requests from the community for Club sanctioned services to the Board for approval.
- Seeks Club Member volunteers when the Board approves community request for their event.