

Position Description

Photographic Society of America (PSA) Representative

Position Purpose/Overview

The position of PSA Representative is an appointed position. This person becomes a voting member of the OCC board of directors. Acts as the club contact with PSA

Duties and responsibilities

- Attends Board Meetings
- Keeps club updated on relevant PSA activities
- Acts as the coordinator for the PSA PID Interclub competition
- Submits articles and relevant information on PSA activities to the newsletter editor

Procedure for PSA PID Interclub Competition

- Annually registers club for the Interclub Competition
- Announces deadline for club members to submit images for each of the three competition rounds
- Provides avenue for members to sign up to enter the competition
- Ensures club members entering the competition are dues paying club members and have signed a PSA permission form
- Ensures images submitted for competition meet the size requirements
- Uploads images and permission forms to the PSA competition site prior to the deadline
- Maintain records of competition submittals and confirming emails sent to the club representative to resolve future issues
- Records must be passed on to succeeding designated representative so that no image is ever used again