

Position Description

Superintendent Thurston County Fair Open Class Photography

Position Purpose/Overview

The position of Thurston County Fair Superintendent is an appointed position. This person becomes a voting member of the OCC board of directors. The purpose of the position of the Thurston County Fair Open Class Photography Superintendent is to coordinate the production of the photography exhibit at the annual county fair.

Duties and Responsibilities

1. Attends monthly board meetings
2. Attends select meetings of the Thurston County Fair Board
3. Writes newsletter articles pertaining to fair events
4. Revises the Open Class Photography Exhibitor's Guide
5. Enlists qualified photographers to serve as judges
6. Produces fair entry forms
7. Distributes entry forms to remote drop off locations
8. Collects photos from remote locations
9. Facilitates the volunteer signups of club members
10. Organizes volunteers to
 - a. Receive prints form the public
 - b. Judge prints
 - c. Hang prints
 - d. Staff an informational table during the fair
 - e. Return prints to owners
11. Maintain and update as required a procedures manual that encompasses all operational aspects of producing the Open Class Photography Exhibit.